

Fairfield Township, Butler County Community Improvement Corporation (CIC)
Annual Organizational Meeting
Wednesday, January 12, 2022, 6:30 PM

MINUTES

Called to order at 6:30 PM by Julie Vonderhaar

ROLL CALL:

Mrs. Vonderhaar	Present
Trustee Berding	Present
Trustee Hartkemeyer	Present
Trustee McAbee	Absent
Ms. Schultz	Present

PLEDGE OF ALLEGIANCE was honored.

Motion by Mrs. Vonderhaar to appoint Mr. Berding to the CIC Board, second by Ms. Schultz.
All in favor.

Items for Board Discussion

- Establish Meeting Dates for 2022 – April 26, July 26 & October 25 at 6:30 PM
- Butler County Land Bank Program Update – **Mrs. Vonderhaar** – The only update I have is we met with Seth & Kathy Dudley. We have about 15 parcels we are looking at. It looks like we might end up with 3 properties we can take. There is still a lot we're looking at.
- Financial Update – **Ms. Schultz** – Everyone should have a financial statement showing the money we spent. It's complete and the final bank balance is there and there is really nothing out of the ordinary at all. We will be audited by the State since the amounts are so small. It doesn't require an audit by an outside CPA firm. Wayne Bastin is preparing the financial statements as we speak so that can be filed by the State. We may need to move some money into the account at next meeting as insurance, property taxes and audit fees are coming due.

Motion made by Mrs. Hartkemeyer, second by Ms. Schultz to approve the CIC Meeting Minutes from October 13, 2021.

YES – Mrs. Vonderhaar, Mrs. Hartkemeyer, Ms. Schultz

ABSTAIN – Mr. Berding

Motion made by Mrs. Hartkemeyer, second by Mr. Berding to appoint Mrs. Vonderhaar as Executive Director of CIC Board.

All in favor.

Motion made by Mrs. Vonderhaar, second by Mr. Berding to appoint Chuck Goins as President of CIC Board.

All in favor.

Motion made by Mr. Berding, second by Mrs. Vonderhaar to appoint Mrs. Hartkemeyer as Vice President of CIC Board.

All in favor.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to appoint Ms. Schultz as Secretary of the CIC Board.

All in favor.

Motion made by Mrs. Vonderhaar, second by Mr. Berding to appoint Ms. Schultz as Treasurer of CIC Board.

All in favor.

Motion made by Mrs. Vonderhaar, second by Mrs. Hartkemeyer to adopt the Fairfield Township Public Records Policy.

All in favor.

RESOLUTION AUTHORIZING FAIRFIELD TOWNSHIP, BUTLER COUNTY CIC, INC., TO EXECUTE MEMORANDUM OF UNDERSTANDING WITH MARIA TANGI #22-01
Resolution authorizing Fairfield Township, Butler County CIC, Inc., to execute memorandum of understanding with Maria Tangi.

Mr. Berding - I have a comment about the memorandum of understanding. It does say that the Fairfield Township Zoning administrator in his sole discretion. I think going forward a lot of our documents should be non-binary or should be his/her. I think the documents should be non-gender specific.

Mrs. Vonderhaar – Understood and agreed. So noted.

Motion made by Mrs. Hartkemeyer, second by Ms. Schultz to adopt Resolution #22-01.

All in favor.

EXECUTIVE SESSION

Motion made by Mrs. Vonderhaar, second by Ms. Schultz to enter into Executive Session, in accordance with ORC 121.22 G (8) To consider confidential information related to the marketing plans or specific business strategy for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

Roll Call:

Mrs. Vonderhaar	Present
Trustee Berding	Present
Trustee Hartkemeyer	Present
Trustee McAbee	Absent
Ms. Schultz	Present

Adjourned into executive session at 6:45 PM

Reconvened at 7:28 PM

Roll Call:

Mrs. Vonderhaar	Present
Trustee Berding	Present
Trustee Hartkemeyer	Present
Trustee McAbee	Absent
Ms. Schultz	Present

Motion made by Mrs. Vonderhaar, second by Ms. Schultz to make Chuck Goins a member of the CIC Board.

Mrs. Hartkemeyer - I'd like to point out that he is a resident of Fairfield Township, All in favor.

Motion made by Mr. Berding, second by Mrs. Hartkemeyer to authorize Mrs. Vonderhaar into a non-binding letter of intent to sell properties.

All in favor.

Motion made by Mr. Berding, second by Ms. Schultz to adjourn at 7:30 PM.

All in favor.

ROLL CALL:

Mrs. Vonderhaar	Present
Trustee Berding	Present
Trustee Hartkemeyer	Present
Trustee McAbee	Absent
Ms. Schultz	Present

